

Safety & Business Continuity Plan (COVID-19)

WA Government Roadmap Phases and Respective Impact on Business



Impact Level	Very Low	Low	Moderate	High	Very High
WA State Government Roadmap Phase Alignment	Phase 4 & 5	Phase 3	Phase 2	Phase 1	Lockdown
COVID-19 Prevalence within WA	<ul style="list-style-type: none"> No community transmission Individual case Low no of cases non-locally acquired & contained (e.g. in hotel quarantined) 	<ul style="list-style-type: none"> Limited community transmission (i.e. small cluster with known/traceable source – contained) Low no. of cases 	<ul style="list-style-type: none"> Community transmission (i.e. multiple clusters, locally acquired with known source - somewhat contained) Low no. of cases but increasing 	<ul style="list-style-type: none"> Community transmission, rapidly increasing (i.e. no longer contained, unknown source in some cases, no.'s increasing quickly) Moderate no. of cases and increasing 	<ul style="list-style-type: none"> Widespread Community transmission (i.e. spread of virus prevalent in local community) Large proportion of local community infected or recovered
WA State Government Response (relevant to business other than/ in addition to points outlined below)	<ul style="list-style-type: none"> Western Australians encouraged to return to work, unless unwell or vulnerable 	<ul style="list-style-type: none"> Western Australians encouraged to return to work, unless unwell or vulnerable 	<ul style="list-style-type: none"> Western Australians encouraged to return to work, unless unwell or vulnerable 	<ul style="list-style-type: none"> Government imposed quarantining of sections of the community Whole of State/ region or localised lockdowns likely Stay at home except for essential activities 	<ul style="list-style-type: none"> Large proportion of community in Government quarantine lock down OR Whole of State/ region localised lockdowns likely Stay at home except for essential activities
Max Rm Capacity & Gatherings	<ul style="list-style-type: none"> 2 square metre rule applies for indoor gatherings Events permitted provided 2sqm applied when indoors No group gathering restrictions (other than major stadiums – reduced capacity) 	<ul style="list-style-type: none"> 2 square metre rule applies for indoor gatherings Up to 300 gathered at venues with multiple spaces 	<ul style="list-style-type: none"> 4 square metre rule applies for indoor gatherings Indoor and outdoor non-work gatherings of up to 20 people 	<ul style="list-style-type: none"> Large scale gatherings/ events cancelled Indoor and outdoor non-work gatherings of up to 10 people 	<ul style="list-style-type: none"> All group gathering banned
Travel	<ul style="list-style-type: none"> Intrastate travel allowed without restriction State boarder closure remains 	<ul style="list-style-type: none"> Intrastate travel allowed without restriction State boarder closure remains 	<ul style="list-style-type: none"> Regional travel restrictions relaxed, with travel permitted throughout most of WA Intrastate travel allowed but some restrictions remain State boarder closure remains 	<ul style="list-style-type: none"> Significant travel restrictions applied Travel between regions within WA restricted State boarder closure remains 	<ul style="list-style-type: none"> Significant travel restrictions applied Travel between regions within WA restricted Poss. travel between suburbs restricted
Schools/Childcare	<ul style="list-style-type: none"> Educational institutions, childcare centres open 	<ul style="list-style-type: none"> Educational institutions, childcare centres open 	<ul style="list-style-type: none"> Educational institutions, childcare centres open 	<ul style="list-style-type: none"> Most educational institutions/childcare centres restrict access to education/care services to children of healthcare workers and at-risk 	<ul style="list-style-type: none"> Most/all educational institutions, childcare centres shut down or restrict access to education/ care services to children of healthcare workers and at-risk
Public Transport	<ul style="list-style-type: none"> Operating as normal 	<ul style="list-style-type: none"> Some restrictions but almost operating as normal 	<ul style="list-style-type: none"> Restricted services, additional cleaning 	<ul style="list-style-type: none"> Restricted services, additional cleaning 	<ul style="list-style-type: none"> Restricted services, additional cleaning
Businesses	<ul style="list-style-type: none"> All workplaces able to open, staff encouraged to return to work unless unwell or vulnerable Physical distancing to continue wherever possible Good personal hygiene to be maintained COVID-19 Safety Plans continually reviewed and kept updated 	<ul style="list-style-type: none"> Final list of workplaces allowed to reopen Western Australians encouraged to return to work, unless unwell or vulnerable Physical distancing to continue wherever possible Good personal hygiene to be maintained Businesses required to comply with conditions outlined in the COVID Safety Guidelines and, businesses required to prepare COVID Safety Plans must comply with plan 	<ul style="list-style-type: none"> Some workplaces allowed to reopen Western Australians encouraged to return to work, unless unwell or vulnerable Businesses required to comply with conditions outlined in the COVID Safety Guidelines and prepare a COVID Safety Plan as precondition to reopen. 	<ul style="list-style-type: none"> Most workplaces directed to remain closed except for essential services Major disruption to supply chains 	<ul style="list-style-type: none"> Most workplaces directed to remain closed except for essential services Major disruption to supply chains

Identify the key activities of business or business unit operations affected.

For each activity outline the impact on your business or business unit's operations and potential revenue impacts (both positive and negative).

For each activity, outline mitigating actions (assign responsibility for each).

Completed by

Completed on

Updated by

Updated on

NOTE: Information contained in the table below is based on the COVID-19 coronavirus WA Roadmap to recovery (WA State Government restrictions & guidelines). This is not exhaustive and subject to change.

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